



FREMONT COMMUNITY RECREATION AUTHORITY

Application for Employment

PERSONAL

Note: An incomplete or illegible application will not be accepted. Please type or use a ball point pen to complete this application.

Position applying for _____ Date of application _____

Name _____
(Last) (First) M.I.

Address _____
(Street) (City) (State) (Zip)

E mail address _____

Are you under 18 years of age? Yes No If yes, please give date of birth _____

Cell phone _____

When is the best time to call? _____

Do you have a valid drivers' license? Yes No

Have you received any traffic violations in the last 3 years? Yes No

If yes, list type of violation and date(s): _____

The following must be completed:

Have you ever been convicted of or plead guilty or no contest to a felony? Yes No

Have you ever been convicted of or plead guilty or no contest to a misdemeanor? Yes No

Have you ever been convicted of a crime against minors? Yes No

If you answered "yes" to any of these questions, please give the nature of the crime, date(s) of convictions and the court in which you were convicted?

List all languages that you speak fluently _____

Can you produce documents that you are eligible for employment in the U.S.? Yes No

PERSONAL – cont'd

Do you have reliable transportation to and from work? Yes No

Have you worked for FCRA before? Yes No

If yes, when and in what capacity? _____

Are you a U.S. Veteran? Yes No

Please give the names of any relatives working for the FCRA? _____

Have you ever been suspended, dismissed, or asked to resign from a job? Yes No

If yes, please explain? _____

What salary range are you looking for? _____

Are you available to work: Nights? Yes No Weekends? Yes No

Are there any times during the day you are not available to work? Yes No

If yes, please specify _____

Please list any certifications relevant to the position you're applying for? _____

Please describe any experience (paid or volunteer) related to the position you're applying for? _____

What are your hobbies? _____

Describe any related skills, knowledge, and abilities that qualify you for this position. Please list licenses, professional affiliations, and experience that pertain to this position. _____

RELEVANT EMPLOYMENT HISTORY

Please complete this section UNLESS you submit a resume. List any experience relevant to working at the FCRA.

Employer: _____ Job Title: _____

Phone: _____ Address: _____

Immediate Supervisor/Title/E mail: _____

Ending salary/hourly rate: _____ full-time part-time Hours worked/week? _____

Dates of employment: From _____ To _____

May we contact your supervisor? Yes No Reason for leaving? _____

Description of job responsibilities? _____

Employer: _____ Job Title: _____

Phone: _____ Address: _____

Immediate Supervisor/Title/E mail: _____

Ending salary/hourly rate: _____ full-time part-time Hours worked/week? _____

Dates of employment: From _____ To _____

May we contact your supervisor? Yes No Reason for leaving? _____

Employer: _____ Job Title: _____

Phone: _____ Address: _____

Immediate Supervisor/Title/E mail: _____

Ending salary/hourly rate: _____ full-time part-time Hours worked/week? _____

Dates of employment: From _____ To _____

May we contact your supervisor? Yes No Reason for leaving? _____

REFERENCES

Give names, addresses, and telephone numbers of three (3) references that are not related to you and are not previous employers.

1. _____
Name Phone number

Street Apt. # City State Zip

2. _____
Name Phone number

Street Apt. # City State Zip

3. _____
Name Phone number

Street Apt. # City State Zip

The information in my application was freely given and is, to the best of my knowledge, true and complete. I understand that any false or misleading answer or statement may result in immediate dismissal at any time. The Fremont Community Recreation Authority (FCRA) is hereby authorized to contact my present and past employers as references to obtain any information about me contained in their personnel records and any evaluations of my job knowledge, skills, and performance. FCRA is hereby authorized to make any investigation of my educational history. As a condition of employment, I give permission to FCRA to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the information FCRA receives from the background check. I hereby release and hold harmless from liability FCRA, its officers, employees and volunteers thereof, from any liability or damage which may result from furnishing the information requested. To help ensure a safe and healthful working environment, I understand that I may be asked to provide body substance samples to determine the illicit or illegal use of drugs and alcohol. I acknowledge that if I become employed by FCRA, my employment will be at-will and may be terminated with or without cause at any time by me or by the employer.

IN ACCORDANCE WITH THE IMMIGRATION AND REFORM ACT, PROOF OF ELIGIBILITY TO WORK IN THE UNITED STATES IS REQUIRED UPON EMPLOYMENT. APPLICANT'S SIGNATURE IS REQUIRED TO PROCESS APPLICATION.

Signature: _____ Date: _____

NOTE: Applications, letters of reference, and/or resumes become the property of the Fremont Community Recreation Authority and cannot be returned. FCRA cannot make copies. Please make necessary copies before submitting. An application is required for each position for which you wish to be considered. Please submit this application prior to 5 p.m. on the closing date.